

Dear Parent / Carer

It has been so great to see so many children back at school, however following parent feedback that drop off and collection of children has been challenging we will be revising the drop off and collection procedures starting tonight. Please bear with us and follow the academy staff direction.

There will be a strict one way system in place around the entire school site. Please start collection with your youngest child.

On entry to the car park please turn right and walk along the path next to the school field. Further instructions will be provided by the staff.

May I also please remind you of the drop off and collection protocol.

- Whilst waiting, please remember to social distance
- Please send one adult to collect children
- Please adhere to the year group times.

**If you have siblings -**

Drop off - please drop off at the eldest sibling's time.

Collection -please come at the earliest **allocated time** for your children.

Kind Regards

A handwritten signature in black ink, appearing to read 'Pippa Robinson', with a circular flourish at the end.

Miss P Robinson

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Delta Academies Trust

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