

**RT/GF/JK 10/10/2017**

**RE: HOLIDAYS IN TERM TIME**

Dear Parent/Carer

Following a number of enquiries from parents about taking holidays in term time, I would like to clarify that at Serlby Park Academy we believe very strongly that regular school attendance is fundamental to ensuring that your children achieve their best and maximise their life opportunities.

Our policy on this is, and has always been, aligned with North Nottinghamshire policy, which clearly states that holidays taken in term time may incur a Penalty Notice, and only in the most exceptional of circumstances will holiday requests be granted.

Requests for holidays must be made using a form, which can be collected from the school office, located in the main reception.

We look forward to your continued support. If you have any questions about this, then please do not hesitate to contact us.

Yours faithfully

**Mrs R Thompson**  
Principal

**Mrs G Fotheringham**  
Head of Primary Academy